



OFFICE OF CIVIL SURGEON, NUH



Website: www.healthdepartmentmewat.org

E-mail ID:- dhs.csmwt@hry.nic.in

For any query Contact us at 9992348934, Secretarial Assistant

Memo No. CS/NHM/2023-24/1981

Dated:- 18.09.2023

VACANCIES IN NHM MEWAT (NUH)

District Health & Family Welfare Society, Mewat (Nuh) invites applications from the eligible candidates for filling up of following posts in District Nuh under National Health Mission, (NHM) Haryana, purely on contract basis, initially up to 31/03/2024, with details as mentioned below:-

S. No	Name of the Post	Essential Qualification	No. of posts	Consolidated Salary	Period to submit application form
1	District Monitoring & Evaluation Officer (HMIS)	<p>Essential:</p> <p>(i) Post graduate with at-least second division in Public Health/Statistics/Population Science/Economics/ Mathematics along with advance degree/ Diploma or a post Graduate Course in Computer Application from recognized/university/institution with 55% marks and having at least two years' experience or handling health statistics.</p> <p>OR</p> <p>Post graduate in Computer Science or Master of</p> <p>Computer Application with 55% marks from recognized university/institute having at least three years experience in handling health statistics.</p> <p>(ii) Hindi/Sanskrit upto matric.</p> <p>Age Limit:- 18 to 42 Years</p>	1 post (UR) Civil Surgeon Office	Pay Band=9300-34800 (4000 GP) Entry Level- Rs. 16090/- p.m	w.e.f 21.09.2023 to 29.09.2023
2	District Consultant Public Health (HSHRC)	<p>Essential qualification:-</p> <p>(i) MBBS/Dental/AYUSH/Nursing graduate with degree/diploma in Health Management (Full time) with at least 2 years relevant work experience. Last date for registration with Medical Registration Council is on or before final submission date.</p> <p>(ii) Computer proficiency with high level of familiarity with Database Management</p>	1 post (UR) Civil Surgeon Office	Pay Band= 9300-34800 (4200) Entry Level- Rs. 16290/- p.m	

		<p>Programme and commonly used packages like MS word, excel, PowerPoint.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p>Desirable:-</p> <p>(i) Training in Health quality like NQAS/NABH/ISO 9001:2000/Six Sigma/Lean/Kaizen by a reputed organization will be preferable.</p> <p>(ii) Persons having previous experience of working under NHM would have an added advantage.</p> <p>(iii) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English.</p> <p>(iv) Ability to design, conduct and publish reports.</p> <p>Age Limit:- 18 to 42 Years</p>			
3	District Quality Manager (HSHRC)	<p>Essential qualification:-</p> <p>(i) MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration.</p> <p>(ii) Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p>Desirable:-</p> <p>(i) Fluency in English, computer literacy, knowledge of government legislations and policies is essential.</p> <p>(ii) Persons having previous experience of working under NHM would have an added advantage.</p> <p>(iii) Having good communication & presentation skills and analytical abilities.</p>	1 post (UR) Civil Surgeon Office	Pay Band= 9300-34800 (4000)	Entry Level- Rs. 16090/- p.m

		Should have excellent oral and written communication skills in English. (iv) Ability to design, conduct and publish reports. Age Limit:- 18 to 42 Years			
4	District Biomedical Engineer (Procurement)	Essential: (i) B.E./B.Tech Bio-Medical Engineering from recognized University/Institution. (ii) Minimum 2 years' Experience in Bio Medical Field/Hospital, for installation, Commissioning and maintenance of Bio-Medical Equipment. (iii) Hindi/Sanskrit up to Matric. Age Limit:- 18 to 42 Years	1 post (UR) Civil Surgeon Office	Pay Band=9300-34800 (3600 GP) Entry Level- Rs. 13830/- p.m	
5	Gynaecologist	Essential:- (i) MD/MS/DNB in Obstetrics and Gynaecology /DGO, Recognized by Medical Council of India (ii) Hindi/Sanskrit up to Matric. Age Limit:- Up to 65 Years	1 post (Gen) CHC Tauru	(Salary @ Rs. 2 Lakh p.m)	Walk-in-Interview on every Wednesday (Till this post filled up)

Important Instructions: -

- Application form may be downloaded from Health Department Mewat (Nuh) website www.healthdepartmentmewat.org.
- Applications along with self-attested copies of certificates/testimonials with Non-refundable application fee of Rs. 300/- for Sr. No. 1 to 4 and Rs. 500/- for Sr. No. 5 should be submitted by way of cash receipt only in the O/o Civil Surgeon, Nuh at Mandikhera **w.e.f 21.09.2023 to 29.09.2023**. Cash receipt may be collected from the O/o Civil Surgeon, Nuh at Mandikhera.
- One application will be considered for one post only. Application form without prescribed fee will be considered rejected, no separate information will be given to candidate.
- Relevant Post Qualification experience (any State Govt./Semi Govt./UT/any Govt. Board/Corporation/NHM) will be considered. Experience certificate should be supported with salary slip (if salary is not mentioned in Experience Certificate).
- The applicants must have to produce all original testimonials before the document scrutiny committee.
- No TA/DA will be paid to appear for Test/interview.
- Number of Posts can be increased, decreased and abolished by the District Health & Family Welfare Society, Mewat. District authorities have right to amend any clerical mistake found at any stage of recruitment process. No claim will be entertained in this regard.
- Place of posting strictly will be allotted as per merit list.
- Selection criteria received from State Head Quarter, Haryana Panchkula vide office Memo No. NHM/Admin/HRC-1/2022-23/10885-960 dated 20.03.2023 will be strictly followed.

- Further renewal of contract will be based on the satisfactory performance subject to sanction received from State Head Quarter-NHM, Haryana, Panchkula.
- These posts are non-transferable in nature. Any additional work under NHM can be assigned by appointing authorities.
- Reservation policy decided by Govt. of Haryana will be applicable for the above advertised posts.
- While due care has been taken in drafting the advertisement but possibility of inadvertent/technical error cannot be ruled out, DH&FWS reserves the right to rectify the same at any stage of recruitment process.
- Post for which the candidate is applying should be mentioned clearly.
- No court case/police inquiry/FIR should be pending against the applicant and he/she should not be convicted by any court.
- The applicants, who have obtained degrees or Diplomas or Certificates for the various courses from any institution declared fake by the University Grants Commission, shall not be eligible for being considered for recruitment to the posts advertised. It is the sole responsibility of the candidate to produce the proof of approval/authenticity of the university or degree/diploma, whenever required.
- If the applicants don't fulfil the eligibility for the applied post or any information provided by the applicants found false/fabricated or misleading at any stage of recruitment as well as after the recruitment, the candidature of such the applicant will be rejected or contract of such selected applicant will be terminated immediately without giving any further notice and legal action may be initiated against him/her.
- The contract of an employee shall be terminated by the Appointing Authority in case of insubordination, misconduct or unsatisfactory or poor performance at any time during the service.
- It is the sole responsibility of the applicants to visit the website www.healthdepartmentmewat.org regularly for all the information related to recruitment process. No individual correspondence will be made by the District Authorities.
- Unfilled, Half Filled or wrongly filled application forms will be out rightly rejected.
- Result will be uploaded on the Health Department Mewat website www.healthdepartmentmewat.org.

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**Civil Surgeon cum Member Secretary,
Executive Committee,
District Health & Family Welfare Society Mewat
at Mandikhera.**