



OFFICE OF CIVIL SURGEON, NUH



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Memo No. CS/NHM/2024-25/1736

Dated:- 12.12.2024

VACANCIES IN NHM MEWAT (NUH)

District Health & Family Welfare Society, Mewat (Nuh) invites applications from the eligible candidates for filling up of following posts in District Nuh under National Health Mission, (NHM) Haryana for financial year 2024-25, purely on contract basis, initially up to 31/03/2025, with details as mentioned below:-

S.No	Name of the Post	Essential Qualification	No. of posts	Remuneration
1	Audiologist & speech therapist (DEIC/RBSK)	Essential:- (i) B.A.S.L.P/ B.Sc. (Speech & Hearing)/ B.Sc. ASLP and registered with RCI (ii) Hindi /Sanskrit up to Matric. Age Limit:- 18 to 42 Years	1 post (UR)	Fixed Salary @ Rs. 13830/- p.m
2	District Biomedical Engineer (Procurement)	Essential: (i) B.E./B.Tech Bio-Medical Engineering from recognized University/Institution. (ii) Minimum 2 years' Experience in Bio Medical Field/Hospital, for installation, Commissioning and maintenance of Bio-Medical Equipment. (iii) Hindi/Sanskrit up to Matric. Age Limit:- 18 to 42 Years	1 post (UR)	Fixed Salary @ Rs. 13830/- p.m
3	ANM (2-MH, 2-HWC, 3-RBSK)	ESSENTIAL (i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric. Age Limit:- Up to 42 Years	7 Posts (Gen-4, BCB-1, BCA-1, SC-1)	Fixed Salary @ Rs. 9840/- p.m
4	Ayush Officer (Male) Medical (RBSK)	1. Educational Qualification for AMO (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana. Last date for registration with Haryana AYUSH Registration Council is on or before final submission date. (iii) Hindi/Sanskrit upto Matric.	2 post (Gen-1 (Male), Gen-1 (Female))	Fixed Salary @ Rs. 18750/- p.m

		<p><u>Educational Qualification for UMO</u></p> <p>(i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government.</p> <p>(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p><u>Essential Qualification for HMO</u></p> <p>(i) A degree in Homeopathy from the institute mentioned in second & third schedule of Homoeopathy Central Council Act 1973.</p> <p>(ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula.</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p><u>Essential Qualifications for Yoga</u></p> <p>(i) A degree in BNYS from any university/Institution established by law and recognized by Government.</p> <p>(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana.</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p><u>Essential Qualifications for Siddha</u></p> <p>(i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government.</p> <p>(ii) Registered by Central council of Indian Medicine (CCIM)</p> <p>(iii) Minimum 2 years of post -qualification work experience.</p> <p>(iv) Hindi/Sanskrit upto Matric.</p> <p>Age Limit:- 18 to 42 Years</p>		
5	Staff Nurse (MH, NBSU, SNCU, NPCDCS)	<p>Essential:-</p> <p>(i) B. Sc. Nursing /GNM course from recognized institution by Government</p> <p>(ii) Registered with Haryana Nurses Registration Council.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p>Age Limit:- Up to 42 Years</p>	26 Posts (Gen-10, SC-5, PH-1, BCA-4, BCB-3, EWS-3)	Fixed Salary @ Rs. 13500/- p.m

6	District Quality Manager (HSHRC)	<p>Essential qualification:-</p> <p>(i) MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration.</p> <p>(ii) Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.</p> <p>(iii) Hindi /Sanskrit up to Matric.</p> <p>Desirable:-</p> <p>(i) Fluency in English, computer literacy, knowledge of government legislations and policies is essential.</p> <p>(ii) Persons having previous experience of working under NHM would have an added advantage.</p> <p>(iii) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English.</p> <p>(iv) Ability to design, conduct and publish reports.</p> <p>Age Limit:- 18 to 42 Years</p>	1 post (UR)	Fixed Salary @ Rs. 16090/- p.m
7	Refrigerator Mechanic (CH/Immunization)	<p>ESSENTIAL</p> <p>(i) Certificate course in Refrigeration & Air condition/ Motor Mechanic/Electrical passed from recognized ITI institution with having working minimum 3 years working experience in repairing cold chain equipment.</p> <p>(ii) Hindi /Sanskrit up to Matric.</p> <p>Age Limit:- Up to 42 Years</p>	1 Post (UR)	Fixed Salary @ Rs. 7580/- p.m
8	District Programme Coordinators (NPCDCS)	<p>ESSENTIAL</p> <p>(i) M.B.B.S./BDS from institute recognized by MCI/DCI respectively.</p> <p>(ii) Diploma/Master in Public Health/CHA</p> <p>Experience:</p> <p>(i) At least one year experience of working in Health services/Public Health Programme.</p>	1 Post (UR)	Fixed Salary @ Rs. 18460/- p.m

		(ii) Working knowledge of operating computers and internet usage. Age Limit:- 18 to 42 Years		
9	Accounts Assistant (DPMU)	Essential:- (i) B.Com with at least 55% marks. Knowledge of Tally ERP.9 Software (Certificate for the same is required) (ii) Hindi/Sanskrit up to Matric. (iii) One year post qualification experience related to accounts (iv) Hindi/Sanskrit up to Matric. Age Limit:- 18 to 42 Years	2 Posts (Gen-1, SC-1)	Fixed Salary @ Rs. 12500/- p.m
10	Sanitary Inspector (IDSP)	Essential:- (i) One year Health Sanitary Inspector's Course from an Institution recognized by the State Government. (ii) Hindi/Sanskrit up to Matric. Age Limit:- 18 to 42 Years	1 posts (UR)	Fixed Salary @ Rs. 7580/- p.m
11	KMC Support Worker (CH/SNCU)	Essential (i) Matriculation from a recognized board. (ii) Hindi /Sanskrit up to Matric. (iii) Can read and write in Hindi. Desirable (i) One year experience of working in a Govt./Private hospital/Health Institution. Age Limit:- Up to 42 Years	1 Post (Gen)	Fixed Salary @ Rs. 6580/- p.m

Important Instructions: -

- No NHM Service Bye Laws will be applicable on the aforesaid posts. (Service Bye Laws are subjective to decision by Finance Department, Haryana/Higher Authority).
- Application form may be downloaded from Health Department Mewat (Nuh) website www.healthdepartmentmewat.org.
- Applications along with self-attested copies of certificates/testimonials with Non-refundable application fee of Rs. 300/- should be submitted by way of cash receipt only in the Civil Surgeon Office in all working days w.e.f 16.12.2024 to 23.12.2024 from 09:00 am to 04:00 pm.
- Last date for form submission is 23.12.2024 till 04:00 pm in the O/o Civil Surgeon, Nuh at Mandikhera.
- One application will be considered for one post only. Application form without prescribed fee will be considered rejected, no separate information will be given to candidate.

- Preference will be given to the applicants residing in District Nuh. Any of the three documents out of the following to be produced for Local area weightage:-
(1) Passport (2) Votor ID Card (3) Ration Card with Address (4) Cast and Domicile Certificate with address and the photo issued by State Govt. (5) Parivar Pehchan Patra (6) Electricity Bill (not older than last three months)
- Relevant Post Qualification experience (any State Govt./Semi Govt./UT/any Govt. Board/Corporation/NHM) will be considered. Experience certificate should be supported with salary slip (if salary is not mentioned in Experience Certificate).
- The applicants must have to produce all original testimonials before the document scrutiny committee.
- No TA/DA will be paid to appear for Test/interview if applicable.
- Number of Posts can be increased, decreased and abolished by the District Health & Family Welfare Society, Mewat. District authorities have right to amene any clerical mistake found at any stage of recruitment process. No claim will be entertained in this regard.
- Place of posting strictly will be allotted as per merit list.
- Selection criteria received from State Head Quarter, Haryana Panchkula vide office Memo No. NHM/Admin/HRC-1/2022-23/10885-960 dated 20.03.2023 will be strictly followed.
- Further renewal of contract will be based on the satisfactory performance subjected to sanction received from State Head Quarter-NHM, Haryana, Panchkula.
- These posts are non-transferable in nature. Any additional work under NHM can be assigned by appointing authorities.
- Reservation policy decided by Govt. of Haryana will be applicable for the above advertised posts.
- While due care has been taken in drafting the advertisement but possibility of inadvertent/technical error cannot be ruled out, DH&FWS reserves the right to rectify the same at any stage of recruitment process.
- **Post for which the candidate is applying should be mentioned clearly.**
- No court case/police inquiry/FIR should be pending against the applicant and he/she should not be convicted by any court and **should not be terminated from any Govt./Contractual posts. Selected candidates will have to produce affidavit in this regard at the time of appointment.**
- The applicants, who have obtained degrees or Diplomas or Certificates for the various courses from any institution declared fake by the University Grants Commission, shall not be eligible for being considered for recruitment to the posts advertised. It is the sole responsibility of the candidate to produce the proof of approval/authenticity of the university or degree/diploma, whenever required.
- If the applicants don't fulfil the eligibility for the applied post or any information provided by the applicants found false/fabricated or misleading at any stage of recruitment as well as after the recruitment, the candidature of such the applicant will be rejected or contract of such selected applicant will be terminated immediately without giving any further notice and legal action may be initiated against him/her.
- The contract of an employee shall be terminated by the Appointing Authority in case of insubordination, misconduct or unsatisfactory or poor performance at any time during the service.
- It is the sole responsibility of the applicants to visit the website www.healthdepartmentmewat.org regularly for all the information related to recruitment process. No individual correspondence will be made by the District Authorities.
- Unfilled, Half Filled or wrongly filled application forms will be out rightly rejected.
- Result will be uploaded on the Health Department Mewat website www.healthdepartmentmewat.org.

-Sd/-

**Civil Surgeon cum Member Secretary,
Executive Committee,
District Health & Family Welfare Society Mewat
at Mandikhera.**